



**BRUNEI DARUSSALAM CERTIFICATION GUIDELINE
FOR HALAL CERTIFICATE AND HALAL LABEL**

**GUIDELINE
FOR HALAL
COMPLIANCE
AUDIT**

**The Religious Council
Brunei Darussalam**

BCG Halal 2

Copyright Reserved

The Religious Council
Brunei Darussalam

**GUIDELINE FOR HALAL
COMPLIANCE AUDIT**

BCG Halal 2
First Edition
2007

ISBN 99917-38-39-8

CONTENTS

	Page
Committee Representation	ii
Working Group Representation	iii
1. Scope	1
2. Definitions	1
3. Procedure for Compliance Audit	6
4. Appointment and Registration of Compliance Auditor	10
5. Contents of Checklist	10
6. References	12

Committee Representation

The Technical Committee on the Development of National Halal Standards and Guidelines for Halal Food was entrusted by the Ministry of Industry and Primary Resources for the preparation of this standard. The members of the Technical Committee are as follows:

Permanent Secretary (Chairman)	Ministry of Industry and Primary Resources.
Secretary of the Religious Council (Joint Deputy Chairman)	Department of Religious Council, Ministry of Religious Affairs.
Director of Syariah Affairs (Joint Deputy Chairman)	Department of Syariah Affairs, Ministry of Religious Affairs.
Director of Islamic Legal Unit	Islamic Legal Unit, Ministry of Religious Affairs.
Director General of Health Services	Department of Health Services, Ministry of Health.
Acting Director of Agriculture	Department of Agriculture, Ministry of Industry and Primary Resources.
Head of Agro-Technology Development Division	Department of Agriculture, Ministry of Industry and Primary Resources.
Head of Livestock and Veterinary Services Division	Department of Agriculture, Ministry of Industry and Primary Resources.
Chief Religious Research Officer	State Mufti's Office, Prime Minister's Office.
Senior Religious Officer	Halal Food Control Division, Department of Syariah Affairs, Ministry of Religious Affairs.
Senior Project Officer	National Accreditation and Standards Centre, Ministry of Industry and Primary Resources.
Deputy Senior Counsel	Attorney General's Chambers, Prime Minister's Office.
Special Duties Officer	Ministry of Development.
Deputy Dean	University of Brunei Darussalam.
Manager	BMC Food Industries Sdn. Bhd.
Executive Director	PDS Abattoir Sdn. Bhd. And PDS Meat Industries Sdn. Bhd.
Manager	Mulaut Abattoir Sdn. Bhd.
Manager	Sabli Food Industries (B) Sdn. Bhd.

Working Group Representation

The Working Group on Guideline for Halal Certification, which prepared this Brunei Darussalam Certification Guideline for Halal Certificate and Halal Label, consists of the following representatives:

Pengiran Hajah Rosidah binti Pengiran Haji Metussin (Chairman)	Department of Agriculture, Ministry of Industry and Primary Resources.
Awang Haji Abdul Wahab bin Haji Sapar	Department of Religious Council, Ministry of Religious Affairs.
Awang Haji Kasim bin Haji Mohamad	Department of Syariah Affairs, Ministry of Religious Affairs.
Dayang Hajah Dahliana binti Haji Aliakbar	Department of Agriculture, Ministry of Industry and Primary Resources.
Pengiran Hajah Masliati binti PSJ Pengiran Haji Abdul Mumin	Department of Agriculture, Ministry of Industry and Primary Resources.
Dayang Hajah Rokiah binti Haji Omar	Department of Agriculture, Ministry of Industry and Primary Resources.
Dr. Kasumawati binti Haji Md. Ja'afar	Department of Agriculture, Ministry of Industry and Primary Resources.
Dayang Hajah Roainah binti Haji Abdul Rahman	Department of Agriculture, Ministry of Industry and Primary Resources.
Dayang Hajah Siti Raihani binti Haji Abdul Hamid	Department of Agriculture, Ministry of Industry and Primary Resources.

1 SCOPE

The Guideline for Halal Compliance Audit is one of the guidelines under the Brunei Darussalam Certification Guideline for Halal Certificate and Halal Label (BCG Halal). The guideline is authorised under the Majlis Ugama Islam Brunei Darussalam (Majlis), which requires the place of business to set up and implement *Halal* procedures that meet the Brunei Darussalam Standard for Halal Food PBD 24 : 2007 and Brunei Darussalam Certification Guideline for Halal Certificate and Halal Label - Guideline for Halal Certification (BCG Halal 1), followed by the application and granting of the Halal Certificate and Halal Label.

The purpose of the *Halal* compliance audit is to provide third party verification that the elements of *Halal* have been implemented. This guideline encompasses the procedures for compliance audit.

2 DEFINITIONS

For the purpose of this guideline, the following definitions shall apply:

2.1 Adequacy audit

A desk-top / document audit to examine the contents of all supportive documents as required by the Majlis: General Requirements for Halal Certification including Halal Certificates, records, list of ingredients and packaging materials are submitted to verify that all the requirements of the Halal Certificate and Halal Label Order, 2005, Brunei Darussalam Standard for Halal Food PBD 24 : 2007 and BCG Halal 1 has been addressed.

2.2 Audit

Systematic, independent and documented process for obtaining audit evidence (2.4) and evaluating it objectively to determine the extent to which the audit criteria (2.3) are fulfilled. An audit will be performed by trained auditors appointed as inspectors, under the Halal Certificate and Halal Label Order, 2005 to determine whether the *Halal* procedures and requirements and also the related results comply with planned arrangements and whether these arrangements are implemented effectively and are complied to ensure the foods produced are *Halal* in accordance to *Hukum Syara'*.

